

EXECUTIVE FORWARD PLAN MARCH 2012

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.

Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.

Key to Codes used in the Forward Plan

Consultation Arrangements

WC	Ward Councillor	LR	Local Residents
Cab	Cabinet members (other than decision maker)	CIG	Community Interest Groups
PC	Parish Council	YC	Youth Council
TC	Town Council	SP	Stakeholders/Partners
TU	Trades Unions	PSB	Other Public Sector Bodies
OS	Overview & Scrutiny Panel	CTB	Charter Trustees of Bath
St	Staff (as employees)	151	Section 151 Finance Officer
Int	Other B&NES Services	CX	Chief Executive
SU	Service Users	Mon	Monitoring Officer

Decision Types

KEY	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
PBF	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
TRO	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
BRT	Decisions to be made by the Bath Recreation Ground Trust
PBHW	Issues which have been referred by the Partnership Board for Health & Wellbeing
RVW	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
WoE	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

Directors Group Lead

AA	Ashley Ayre – Strategic Director, Children's Services
AP	Andrew Pate – Strategic Director, Resources and Support Services
GC	Glen Chipp, Strategic Director, Service Delivery
JB	John Betty – Director, Development & Major Projects
JE	John Everitt – Chief Executive, Bath & NE Somerset Council
VH	Vernon Hitchman – Council Solicitor

The Council's Consultation Policy may be viewed at: www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
CABINET MEETING - 14 MARCH 2012, 6:30PM							
E2337 14 Mar 2012		Bath Transportation Package Bus Shelter Style, Proposed Engagement <i>DfT announcement expected on BTP in December activating next stage on re-scoped scheme. An important element of this is to identify bus shelter design for the 10 routes. Early engagement on this is needed to inform design & allow for a procurement exercise. This will give firm prices which are required, before any DfT funding would be released.</i>	Cabinet Councillor Roger Symonds	Joy Jefferys 01225 394446	WC PC Cab Int SU LR CIG SP Mon 151	Full Council Decision 14th July 2011	Glen Chipp
E2345 14 Mar 2012	KEY	Implementation of 20mph Speed Limits in Bath & NE Somerset <i>Report to consider the transport implications and requirements for implementing 20mph speed limits and make recommendations for implementation</i>	Cabinet Councillor Roger Symonds	Adrian Clarke 01225 395223	CX Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2324 14 Mar 2012	KEY	Options for the designation of an Article 4 Direction on Houses in Multiple Occupation <i>This report sets out the options for the designation of an Article 4 Direction on Houses in Multiple Occupation. These options will be public consultation</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp
E2323 14 Mar 2012	KEY	Bath & North East Somerset Neighbourhood Planning Protocol <i>The draft Neighbourhood Planning Protocol sets out the arrangements to enable Bath & North East Somerset to respond to its new planning duties and the opportunities for local communities arising from the Localism Bill</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp
E2351 14 Mar 2012		Retrofitting & Sustainable Construction Supplementary Planning Document <i>This SPD develops the Council's Core Strategy climate change policies by a firm steer for development management and public on application of emerging climate change policies related to construction and retrofitting of buildings</i>	Cabinet Councillor Tim Ball	Simon De Beer 01225 477616	WC OS Cab LR CIG Mon 151		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2338 14 Mar 2012		Community Organisers in Bath and North East Somerset <i>The Cabinet Office has appointed Locality to lead on delivering a national programme to recruit and train Community Organisers who will work to enable people to take action on their own behalf to tackle the issues which are important to them. The report provides an update on the programme in Bath and North East Somerset.</i>	Cabinet Councillor Paul Crossley	Andy Thomas 01225 394322	SP		Andrew Pate
E2356 14 Mar 2012		Bath & North East Somerset Council Staff Volunteering Scheme <i>The Staff Volunteering Scheme creates an opportunity for the Council to use its own employee capacity to support volunteering and strengthen community links. The scheme will positively support its employees to develop and build a range of skills and abilities that they can bring back to the workplace.</i>	Cabinet Councillor Paul Crossley	David Trethewey Sara Dixon	TU Cab Int CX		Andrew Pate
E2366 14 Mar 2012		Bath City Conference - Terms of Reference <i>This report will set out the progress that has been made so far on the Bath City Conference including the proposed Terms of Reference and the proposed outline of the conference and costs attached to this</i>	Cabinet Councillor Paul Crossley	Andy Thomas 01225 394322	Cab LR CIG SP		Andrew Pate

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E2368 14 Mar 2012		Proposed cycle track between Bathwick Street and Powlett Road, Bath <i>The proposal is to convert an existing footpath between Bathwick Street and Powlett Road to a cycle track. A cabinet decision is required to authorise the making of a cycle track order under the Cycle Tracks Act 1984.</i>	Cabinet Councillor Roger Symonds	Alison Sherwin 01225 394406	WC Int SU LR CIG PSB		Glen Chipp
E2371 14 Mar 2012	TRO	20mph Speed Limit Pilot, parts of south west Bath area <i>Implementation of a pilot 20mph scheme</i>	Cabinet Councillor Roger Symonds	Trevor Johnson 01225 394216	WC		Glen Chipp
E2374 14 Mar 2012	KEY	Youth Service Vision & Young People's Pledge <i>This is a report to seek the approval of the Youth Service Vision & Young People's Pledge following a full review of the service in 2011. This will help to promote to all partners what we are aiming to deliver now and who we aim to work with.</i>	Cabinet Councillor Nathan Hartley	Julie Bromley	PC TC St Cab SU YC SP CX Mon 151	Both the Vision and pledge have been updated and therefore were in the public domain prior to 2012	Ashley Ayre

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E2346 14 Mar 2012		Blue Badge Reform Programme and Charges <i>A new scheme is being introduced nationally to issue standard blue badges for disabled drivers. All blue badge issuing authorities must implement the new scheme and may charge for blue badges. This report sets out proposals for the Council's approach</i>	Cabinet Councillor Roger Symonds	Matthew Smith Chris Major 01225 39 4231	Cab SU SP PSB CX Mon 151		Glen Chipp
E2329 14 Mar 2012		Award of new contracts for Bath Park & Ride bus services <i>The contracts for Bath P&R bus services at Newbridge (service 21), Lansdown (service 31) and Odd Down (service 41) expire in September 2012. Contracts for replacement services are to be awarded following an open OJEU tender procedure.</i>	Cabinet Councillor Roger Symonds	Richard Smith 01225 477604	WC PC TC SU SP PSB Mon 151		Glen Chipp
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN MARCH 2012							
E2272 March 2012	TRO	High Street, Bath - Public Realm and Highway Improvement Scheme TRO <i>Proposed Traffic Regulation Orders for High St, Orange Grove and North Parade, Bath to facilitate the free flow of traffic and improve street functions, leading to improvement of the public realm.</i>	Cllr Roger Symonds Councillor Roger Symonds	Simon Thomas 01225 394260	WC St Cab Int LR CIG SP PSB CX	Bath Transportation Package - City Centre Consultation, Jan 2010	Glen Chipp

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E2376 March 2012	TRO	Proposed 20mph Speed Limit and Waiting Restrictions, Lower Entry Hill, Bath <i>Proposed traffic regulation orders on Lower Entry Hill to reduce road speeds and improve road safety. Scheme also includes associated signage and speed cushion to help reduce vehicle speeds.</i>	Cllr Roger Symonds Councillor Roger Symonds	Simon Powell 01225 394359	WC Int LR		Glen Chipp
E2363 March 2012	TRO	Proposed Speed Limit Revision Lansdown Road, Bath TRO <i>Speed limit review Lansdown Road, Bath</i>	Cllr Roger Symonds Councillor Roger Symonds	Tony Rutter 01225 394207	WC PC Int SU LR PSB		Glen Chipp
CABINET MEETING - 11 APRIL 2012, 6:30PM							
E2274 11 Apr 2012	KEY,PB HW	Alcohol Harm Reduction Strategy (recommended from Partnership Board for Health & Wellbeing) <i>The Partnership Board for Health & Wellbeing at its meeting on 15th June 2011 asked the Cabinet to agree the strategy on behalf of the Council.</i>	Cabinet Councillor Simon Allen	Pamela Akerman Cathy McMahon 01225 831537			Ashley Ayre
E2372 11 Apr 2012	KEY	School Term and Holiday Dates 2013-14 Academic Year <i>To agree the school term and holiday dates for the 2013-14 academic year</i>	Cabinet Councillor Nathan Hartley	Kevin Amos 01225 395202	TU St SU LR SP Mon 151		Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2378 11 Apr 2012	KEY,PB F	Corporate Plan <i>The Corporate Plan is a non-statutory document; however it is an essential planning tool that sets out our vision for Bath and North East Somerset (B&NES) and our plan to make this vision a reality. There is a local approach throughout the plan providing information on what our ambitions are across the area including Bath, Keynsham and the Chew Valley.</i>	Cabinet Councillor Paul Crossley	Helen Edelstyn, David Trethewey 01225 477951, 01225 396353	St Cab CX		John Everitt
E2380 11 Apr 2012	KEY	Bath & North East Somerset Council Public Library Plan 2012-13 <i>The Plan describes the strategic priorities for Bath & North East Somerset Council Library Services and, following recent consultation, presents the options for efficiency savings over the year</i>	Cabinet Councillor David Dixon	June Brassington 01225 396424	PC OS TU St Int SU LR SP Mon 151		Glen Chipp
E2364 11 Apr 2012	KEY	Future Management of the Councils Leisure Facilities <i>The Council's current leisure management contract with Aquaterra Leisure is due to end in July 2013, the Council needs to make a decision on the future delivery of its existing and planned leisure facilities, to determine the most appropriate delivery solution for the future</i>	Cabinet Councillor David Dixon		Cab Int SU CX Mon 151	Leisure options review paper	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2325 11 Apr 2012	KEY	Proposals for a Community Infrastructure Levy for Bath & North East Somerset <i>The Council is preparing a Community Infrastructure Levy for Bath & North East Somerset Council. This report proposes a draft charging schedule for public consultation.</i>	Cabinet Councillor Tim Ball	David Trigwell Simon De Beer 01225 477616	WC PC TC OS Cab Int LR CIG SP PSB CX Mon 151		Glen Chipp
E2301 11 Apr 2012	KEY	Capital Project Approvals and Updates to the Capital Programme <i>Approval of capital projects for inclusion in the capital programme, including details of any 'technical' adjustments to projects reported for information</i>	Cabinet Councillor David Bellotti	Tim Richens Daniel Welch 01225 477104	CX Mon 151		Andrew Pate
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN APRIL 2012							
E2100 April 2012	TRO	Prohibition of right turn, Bloomfield Road to Wellsway TRO <i>To prevent queuing traffic in connection with new bus lane</i>	Cllr Roger Symonds Councillor Roger Symonds	Trevor Johnson Simon Powell 01225 394359	WC PC Int LR		Glen Chipp
CABINET MEETING - 9 MAY 2012, 6:30PM							
E2377 9 May 2012	TRO	Piccadilly Place, Bath, Parking Restrictions TRO <i>Proposal, on behalf of developer, to introduce No Waiting At Any Time along the full length of Piccadilly Place. This would prevent obstruction.</i>	Cabinet Councillor Roger Symonds	Joanne Pike; Kris Gardom Chris Major 01225 39 4231	WC Int		Glen Chipp

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E2352 9 May 2012		World Heritage Site Setting Supplementary Planning Document <i>To supplement the Core Strategy policy to enable effective management and protection of the Bath World Heritage Site Setting. Inform and provide a steer for development management, the public and local planning policy</i>	Cabinet Councillor Tim Ball	Simon De Beer 01225 477616	CIG SP Mon 151		Glen Chipp
CABINET MEETING - 13 JUNE 2012, 6:30PM							
E2292 13 Jun 2012		Health and Wellbeing Board Governance <i>To outline the principles for the terms of reference of the shadow health and wellbeing board and facilitate more focused discussion on the shadow board</i>	Cabinet Councillor Simon Allen	David Trethewey Helen Edelstyn 01225 477951	WC SP PSB		Andrew Pate
E2004 13 Jun 2012		Sustainable Modes of Travel to School Strategy <i>Audit of school travel in B&NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years</i>	Cabinet Councillor Roger Symonds, Councillor Nathan Hartley	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003-2008, Extended Schools/Services Stgy, Public Rights of Way Imprvmt Plan	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2379 13 Jun 2012	TRO	Various Roads, Bath 2011, Traffic Regulation Order <i>Approximately 27 individual proposals which implement a parking restriction for safety and/or obstruction matters</i>	Cabinet Councillor Roger Symonds	Joanne Pike; Kris Gardom Chris Major 01225 39 4231	WC PC Int		Glen Chipp
E2354 13 Jun 2012		Weekly Collections Support Fund - Bid proposal <i>This report will consider a proposed bid to DCLG Weekly Collections Support fund to increase recycling rates and reduce street litter by introducing wheeled bins (where practical) for refuse collection, to introduce a second recycling box for residents and to restrict volumes of residual waste collected. Further detail from DCLG due in Jan.</i>	Cabinet Councillor David Dixon	Carol Maclellan 01225 394106			Glen Chipp
E2381 13 Jun 2012		Response to PDS Recommendations: Joint Working to Retain Graduates in B&NES <i>The Cabinet will be asked to respond to recommendations made by the Panel following a Scrutiny Inquiry Day. Organisations, Businesses and the Council must be able to discuss their issues, needs and priorities for the retention of graduates, share what work they are doing and develop a more co-ordinated and achievable approach to retaining graduates within the area. This is not an implementable decision and will not be subject to Call-in.</i>	Cabinet Councillor Cherry Beath	Donna Vercoe Councillor Ben Stevens	OS Cab Int CIG SP PSB CX Mon 151	Scrutiny Inquiry Day Terms of Reference agreed at the Economic & Community Development Panel meeting on the 17th November 2011	Ashley Ayre

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN AUGUST 2012							
E2375 August 2012	TRO	Experimental TRO - Change to Bus Lane & Bus Lane Signage at High St and New Bond St BusGate Access Points <i>The reason for the experimental order is to make the busgate restriction clearer to road users and allow the Council to monitor the proposed signage and their ability to warn unpermitted vehicles of the restriction</i>	Cllr Roger Symonds Councillor Roger Symonds	Simon Thomas 01225 394260	WC Int SP PSB		Glen Chipp
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN							
E2359	TRO	Pennyquick Speed Limit Revision TRO	Reason for Withdrawal: <i>No objections were received by the advertised date, so no Cabinet decision is required. The Order will be implemented as advertised.</i>				
E2360	TRO	Proposed 20mph Speed Limit Zone on Walcot Street and London Street, Bath TRO	Reason for Withdrawal: <i>No objections were received by the advertised date, so no Cabinet decision is required. The Order will be implemented as advertised.</i>				
E2361	TRO	Proposed Speed Limit Revision A368 Chelwood to Marksbury TRO	Reason for Withdrawal: <i>No objections were received by the advertised date, so no Cabinet decision is required. The Order will be implemented as advertised.</i>				
E2362	TRO	Proposed Speed Limit Revision B3115 Tunley Road, Tunley TRO	Reason for Withdrawal: <i>No objections were received by the advertised date, so no Cabinet decision is required. The Order will be implemented as advertised.</i>				
The Forward Plan is administered by DEMOCRATIC SERVICES : Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk							